## **Elmwood Stock Farm CSA Sign up Instructions**

- Go to: http://elmwoodstockfarm.csasignup.com/members
- If you are a **new member** to Elmwood Stock Farm:
  - Click the link for "Summer 2019 Season"
  - Select your share (mini, regular, or robust) then hit the "submit and continue" button at bottom of page.
  - Select your desired pick up location (501 High Street Frankfort, KY is on the list) then hit the "submit and continue" button at the bottom of the page.
  - Enter how you found out about the CSA program in appropriate the text fields and hit the "submit and continue" button.
  - o Enter your contact information and hit the "submit and continue" button.
  - Read the membership agreement and click the box "I understand and agree" then hit the "submit and continue button" at the bottom of the page.
  - Review your order, type in your coupon code you received in a confirmation email into the coupon code field and hit the "Go" button to apply the discount. Please note the discount will not be applied unless you hit the "Go" button. Select your method of payment (pay in full via PayPal or by check/cash) and pay for your share.
- If you are a **returning member** to Elmwood Stock Farm:
  - o Click the "Click here" link in the green "returning member" box at the top of the page.
  - Enter the email address you used to sign up for your share in previous years or that is associated with your account and hit the "submit" button.
  - Click the "Click here" link in the green "welcome back" box at the top of the page.
  - Click the link for "Summer 2019 Season"
  - O Select your share (mini, regular, or robust) and any add on items (eggs, meat, etc.) then hit the "submit and continue" button at the bottom of the page.
  - Select your desired pick up location (501 High Street Frankfort, KY is on the list) then hit the "submit and continue" button at the bottom of the page.
  - Enter how you found out about the CSA program in the text field and hit the "submit and continue" button. If you are returning member, just type "returning member"
  - Make adjustments to the users associated with your membership (check or uncheck boxes, as appropriate) and hit the "submit and continue" button.
  - Read the membership agreement and click the box "I understand and agree" then hit the "submit and continue button" at the bottom of the page.
  - Review your order, type in your coupon code you received in a confirmation email into the coupon code field and hit the "Go" button to apply the discount. Please note the discount will not be applied unless you hit the "Go" button. Select your method of payment (pay in full via PayPal or by check/cash) and pay for your share.

## **Rootbound Farm CSA Sign-up Instructions**

- Go to: http://www.rootboundfarm.com/csa/
- Click on the red "Take the Wheel" or "Get Started" or green "Sign up NOW" buttons.
- Select your desired pick up location (501 High Street Frankfort, KY is on the list) from the list of options and hit the green "Next" button at the top of the screen.
- Select your share size (Full or Small) and hit the green "Next" button at the top of the screen.
- Select your payment plan, then type the coupon code you received in a confirmation email in the Coupon Code
  field. Please note the discount will not be applied unless you hit the "apply" button. Then hit the green "Next"
  button at the top of the screen.
- Select the "create account with Facebook" or "create account with email" button. If you already have an account with the farm, please select the "Login" tab and enter your email and password. Enter your contact information and hit the green "Next" button at the top of the screen.
- Select your method of payment and hit the green "Checkout" button at the top of the screen. Complete payment information as requested and submit payment.
- You will receive an email confirmation from the farm confirming your purchase.